

Investigations on behalf of the Tunbridge Wells Borough Council Standards Committee

Investigations carried out on behalf of the Standards Committee for Tunbridge Wells Borough Council will reflect the following:

Impartiality and fairness	<ul style="list-style-type: none"> • Our aim is to establish what happened in a fair and objective manner. • We do not seek to deceive or catch people out. • We listen, and take account of, what people tell us. • We will set out clearly the reasoning for the finding reached. • We give the person who made a complaint, the person the complaint was made about, and the Monitoring Officer of their authority the opportunity to comment on our draft reports.
Focus	<ul style="list-style-type: none"> • Our investigations do not stray into areas that are irrelevant to the case at hand. • We complete our investigations promptly while ensuring that they are both thorough and proportionate.
Openness	<ul style="list-style-type: none"> • We keep the person who made a complaint, the person the complaint was made about, and the Monitoring Officer of their authority informed about any major development in their case. • We give advance notice to people being interviewed of the aim of the interview and provide them with copies of any documents we intend to refer to during the interview. • We publish a summary of the Ethical Standards Officer's final report, or the outcome of any tribunal or Standards Committee hearing on our website.
Courtesy	<ul style="list-style-type: none"> • We recognise that being complained about and investigated can be a very difficult experience. • We treat people with respect, with concern for their well-being. • We try to arrange interviews so they are as convenient as possible for those being interviewed. • We ensure that interviews are not oppressive and will provide breaks, as needed.