

Trustee Update

March 2010



Welcome to our Trustee and Committee Special e-bulletin!

Are you are interested in volunteering? Do you have a passion for certain issues? Would you like to make a difference in your local community?

Our Volunteer Centres across West Kent have hundreds of opportunities to help you get involved. To get started, please see a selection of rewarding opportunities below.

If you would like to know more, please contact a member of the volunteering team on 01732 454785 or email volunteering@vawk.org.uk



Trustee

Location: Edenbridge



Description: Edenbridge Mencap Society Trustee

Can you offer your experience and skills to help the local Mencap group? Trustees are required to attend 6 meetings a year which last approx 2 hours each. Trustees are welcomed from all backgrounds and those who could also attend the social clubs on Wednesday and Friday evenings will be especially welcome.

Skills/Qualifications required:

- An affinity with the needs of people with learning disabilities is desirable.
- The meetings take place at trustees houses in Edenbridge



For more information please contact: Volunteering team on 01892 554438 or email volunteering@vawk.org.uk



Trustee for Wild Wing Arts

Location: Edenbridge

Description: Do your interests in the arts qualify you to help develop this exciting new group working with young people and businesses? Meeting around three times a year the board will enable the organisation to access funding opportunities for arts projects within the local community. Special interests around websites, fundraising and marketing would be especially welcome.

Skills/Qualifications required:

- Preferably website design and with technical skills in IT.
- Fundraising and marketing skills also welcome.

For more information please contact: Volunteering team on 01892 554438 or email volunteering@vawk.org.uk



Trustees for Compaid

Location: Tunbridge Wells

Description: Compaid has been supporting disabled people in Kent for almost 25 years, primarily through computer training and support, and accessible transport. Compaid are looking for a number of Trustees, to join our small but committed Board and help them to achieve their aims. Board meetings are held quarterly in the late afternoon, with other occasional meetings required. .

Skills/Qualifications required:

- Candidates for Chairman will be expected to have leadership experience, ideally within the voluntary sector or a related organisation.
- Trustees would have experience in some or all of the following areas: business development, strategic alliances, information technology, property development and transport.

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Guide Dogs

Trustee for TN2 Community Centre

Location: Sherwood, Tunbridge Wells

Description: Help ensure the empowerment of local residents in Sherwood. You will have the commitment, expertise and skills to help TN2 achieve more of its potential and to develop its future strategy. The board meets every 2nd Tuesday of the month from 5pm at TN2. Trustees should have an interest in the local area and the community centre and will be expected to visit the centre on an ad hoc basis and work on specific projects if required. .

Skills/Qualifications required:

- Interest in young people
- Skills and knowledge in the areas of supporting volunteers
- Knowledge of fundraising or grant making would be an advantage.

For more information please contact: Volunteering team on 01732 454785
or email volunteering@vawk.org.uk



Trustee for West Kent Kids

Location: Sherwood, Tunbridge Wells

Description: A Trustee should be available to attend committee meetings about 8 times a year. The purpose of these meetings is to plan and organise the scheme, oversee the staff, and monitoring the finance. The Trustees are responsible for the overall safety and effectiveness of the scheme and controlling the organisations management and administration

Skills/Qualifications required:

- Experience of disability and childcare welcomed.
- The ability to promote and fundraise.
- Experience in the legal aspects of charity governance.

For more information please contact: Volunteering team on 01732 866901
or email volunteering@vawk.org.uk



Trustee for Tonbridge and District Mencap

Location: Tonbridge

Description: Can you offer your experience and skills to help the local Mencap group? Trustees are required to attend 6 meetings a year which last approx 2 hours each. Trustees are welcomed from all backgrounds and contribute greatly to the work of the organisation.

Skills/Qualifications required:

- An affinity with the needs of people with learning disabilities is desirable.
- The meetings take place at trustees houses in Tonbridge

For more information please contact: Volunteering team on 01892 554438
or email volunteering@vawk.org.uk



THE LEAGUE
OF FRIENDS
OF SEVENOAKS
HOSPITAL



Board Member

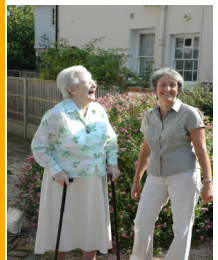
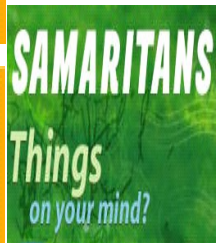
Location: Tunbridge Wells

Description: Would you like to be part of a team working to provide services to people with mental health? Tunbridge Wells Mental Health Resource are looking for an enthusiastic board member who will take an active part in the charity; attending board meetings (alternate months), AGM, and other charity events as and when they arise. The Board Member may also be required to attend events and activities on behalf of the charity. This is an exciting and varied opportunity that may appeal to a person who already has experience of working with people who have mental health or for those wishing to extend their skills and improve their C.V.

Skills/Qualifications required:

- Awareness of the impact of mental health issues and of systems and processes within the mental health service is desirable.
- Knowledge and experience of human resources, charity law and employment law helpful.

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Board Members for Radcliffe Housing Society

Location: Riverhead, Sevenoaks

Description: Do you have a legal background or general management skills, preferably but not necessarily related to property? Do you have a burning desire to make a difference to peoples lives? You could be a valuable member of the Board of Management of this housing society and provide the executive with advice and support. You would consider written reports and contribute to the strategic and operational direction of the organisation. There are currently two vacancies. The commitment is to attend approx 6 board meetings in Sevenoaks including the AGM each year.

Skills/Qualifications required:

- Legal, property, accounting, management skills particularly welcome
- Understanding written reports, contribute to discussion and decision making and be able to work in a committee structure and collective decision making.

For more information please contact: Volunteering team on 01892 554438
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LONGFORD OFFSHORE
SAILING ASSOCIATES



Board Members— Myraid Adventures

Location: Ide Hill, Sevenoaks

Description: Active and committed Board Members required with the time and skills to lead this voluntary group in a professional and organised planned manner. Myriad (formerly Yorks Hill Farm Camps) is a Kent-based organisation that offers free weekend-long countryside holiday camps to unaccompanied children seeking asylum to offer them a fun and safe way to enjoy themselves during the school holidays whilst learning about the UK's country life and wildlife.

Skills/Qualifications required:

- Interested in young people
- Experienced in researching sources of grant aid and making grant applications.
- Ability to attend board meetings

For more information please contact: Volunteering team on 01732 454785
or email volunteering@vawk.org.uk



Demelza
Hospice Care for Children



Trustee - Edenbridge Holiday Activities Scheme

Location: Edenbridge

Description: This is an opportunity to make a difference to young peoples' lives and those of the people who help look after them by ensuring that legal obligations and other rules are observed, adequate funding is in place and facilitating the smooth running of the organisation. If you are looking to broaden your horizons it is a role that could provide you with valuable experience to build your cv.

Skills/Qualifications required:

- Interest in children and young peoples' welfare, have a good overview of issues affecting them today and be a strategic thinker.
- Management experience and someone with financial acumen would be particularly welcome, though this is not essential.

For more information please contact: Volunteering team on 01892 554438
or email volunteering@vawk.org.uk

Executive Committee Members

Location: Edenbridge

Description: Join the Executive Committee of the Eden Valley Museum either in non-specific roles to advise and influence the future planning of the Eden Valley Museum Trust and the museum, or in a specific role such as member services, funding, public relations, etc. The Committee has 5/6 evening meetings per year. This is an opportunity to be involved at the very heart of a local activity with a broad community support, which receives praise from local press, politicians and visitors alike.

Skills/Qualifications required:

- Ability to guide and support the Trust's Volunteers and Curator over a range of tasks such as finance, publicity, display, research etc.
- Business experience, marketing or finance skills as well as an interest in local history

For more information please contact: Volunteering team on 01732 454785
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Trustee –West Kent Mediation

Location: Swanley



Leonard
Cheshire
Disability



Description: West Kent Mediation are looking for a volunteer Trustee to join their management committee and participate in its valuable work which has been taking place since 1996.

Trustees meet 6 times a year, the organisations employs 2 full time staff, 3 part time staff and approximately 40 volunteer mediators. Particular skills required to compliment the existing committee are HR and legal, mediation and fundraising skills are helpful but not essential.

Skills/Qualifications required:

- HR and legal skills are needed
- Mediation and fundraising are desirable.

For more information please contact: Volunteering team on 01892 554438
or email volunteering@vawk.org.uk

We look forward to hearing from you!

Volunteer Centre Edenbridge
The Edenbridge Centre
Four Elms Road, Edenbridge
Kent TN8 6AD
T: 01732 866901
E: volunteeringedenbridge@vawk.org.uk
W: www.edenbridgevolunteers.org.uk
Opening hours 9.00am –1pm,
Monday—Thursday

Volunteer Centre Sevenoaks
Bradbourne School,
Bradbourne Vale Road
SevenoaksKent TN13 3LE
T: 01732 454785
E: volunteeringsevenoaks@vawk.org.uk
W: www.sevenoaksvolunteers.org.uk
Opening hours 9.00am –5pm,
Monday—Friday

Volunteer Centre Tunbridge Wells
The Gateway
8 Grosvenor Road
Tunbridge Wells Kent TN1 2AB
T: 01892 554438
E: volunteeringstunbridgewells@vawk.org.uk
W: www.tunbridgewellsvolunteers.org.uk
Opening hours 9.00am –5pm,
Monday—Friday